

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF

### ST. VRAIN LAKES METROPOLITAN DISTRICT NO. 1 ST. VRAIN LAKES METROPOLITAN DISTRICT NO. 3 ST. VRAIN LAKES METROPOLITAN DISTRICT NO. 4

**HELD**  
**October 11, 2022**

The Combined Regular Meeting of the Boards of Directors (collectively, “Boards”) of St. Vrain Lakes Metropolitan District No. 1, St. Vrain Lakes Metropolitan District No. 3, and St. Vrain Lakes Metropolitan District No. 4 (collectively, “Districts”) was held via videoconference on Tuesday, October 11, 2022 at 6:30 p.m. Notice of the Combined Meeting was duly posted.

#### ATTENDANCE

##### Directors in Attendance:

Christopher Bremner, President  
Lyndsey Paavilainen, Assistant Secretary  
Neil Simpson, Assistant Secretary  
Justin Wells, Assistant Secretary

##### Directors Absent, but Excused:

Ashley Tarufelli, Secretary/Treasurer

##### Also in Attendance:

Peggy Dowswell, Jason Woolard, Elaina Cobb, Amanda Castle, Kenny Parish, Tracie Kaminski, Doug Campbell, Daryl Fields, and Jordan Wood; Pinnacle Consulting Group, Inc.  
Eve Velasco, Esq.; White Bear Ankele Tanaka & Waldron, P.C.  
Michelle Busse, St. Vrain Lakes Metropolitan District No. 2 Secretary/Treasurer  
Paul E, member of the public

#### CALL TO ORDER

The Regular Combined Meeting of the St. Vrain Lakes Metropolitan District No. 1, St. Vrain Lakes Metropolitan District No. 3 and St. Vrain Lakes Metropolitan District No. 4 was called to order at 6:30 p.m. by Ms. Velasco, noting that a quorum was present with four of five Board members in attendance. Each of the Directors confirmed their qualifications to serve on the Boards. Ms. Velasco also confirmed that prior to the meeting each of the Directors had been notified of the meeting.

#### CONFLICTS OF INTEREST DISCLOSURE

Ms. Velasco advised the Boards that pursuant to Colorado law, certain disclosures by the Board Members might be required prior to taking official action at a meeting. Ms. Velasco reported that disclosures for those directors

## RECORD OF PROCEEDINGS

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that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Boards. Ms. Velasco inquired into whether members of the Boards had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. Additionally, the Boards determined that the participation of the Directors present was necessary to obtain a quorum or otherwise enable the Board to act.

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### APPROVAL OF AGENDA

The Boards considered approval of the agenda. Upon motion duly made by Director Bremner, seconded by Director Simpson, and upon vote, unanimously carried, it was

**RESOLVED** to approve the agenda, as amended to table Management Items until next scheduled board meeting.

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### APPROVAL OF MINUTES

The minutes of the Special Board Meeting held on August 30, 2022, and September 19, 2022, meeting minutes were presented. Following review, upon a motion duly made by Director Simpson, seconded by Director Wells and, upon vote, unanimously carried, it was

**RESOLVED** to approve the minutes of the August 30, 2022, and September 19, 2022 meetings.

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### RATIFICATION OF ACTIONS TAKEN AT JUNE 30, AUGUST 30, AND SEPTEMBER 19, 2022, MEETINGS

Ms. Velasco informed the Boards that, due to a clerical error, the Director's Oaths of Office were not filed properly prior to the June 30, August 30, and September 19, 2022, meetings and, thus, ratification of actions taken at those meetings is necessary to confirm those actions. Following discussion, upon a motion duly made and seconded, and upon vote unanimously carried, it was

**RESOLVED** to ratify the actions taken at the June 30, August 30, and September 19, 2022, meetings.

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### PUBLIC COMMENT

There were no Public Comments brought before the Boards.

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### FINANCIAL MATTERS

Ratification of Payment of Claims: Ms. Kaminski reviewed with the Boards the payables listing dated August 25, 2022, through September 30, 2022, totaling \$181,950.48 and answered questions. Upon motion duly made by Director Simpson, seconded by Director Bremner, and upon vote, unanimously carried it was,

## RECORD OF PROCEEDINGS

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**RESOLVED** to ratify the payment of claims for the dated August 25, 2022, through September 30, 2022, totaling \$181,950.48.

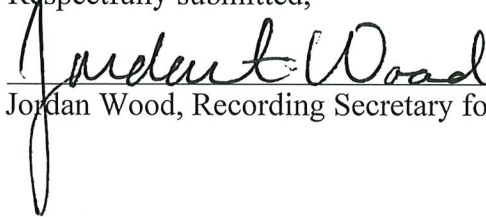
2023 Budget Review: Ms. Kaminski reviewed the 2023 draft budget with the Boards and answered questions. Mr. Fields reviewed the 2023 draft Operations and Maintenance budget with the Boards and answered questions. Director Bremner also reported the Town will continue to maintain Peninsula Park and requested the 2023 general fund budget be reduced by \$130,000. There were no additional questions regarding the proposed 2023 draft budget.

### ADJOURNMENT

There being no further business to come before the Boards, upon motion duly made by Director Bremner, seconded by Director Simpson, and upon unanimous vote, the meeting was adjourned at 6:59 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,

  
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Jordan Wood, Recording Secretary for the Meeting