PINNACLE
CONSULTING GROUP, INC.

**St. Vrain Lakes Metropolitan District No. 1**
**Management Report**
**August 4, 2020**

**Community Activities & Administrative Updates**

- **Board Meeting Structure and Platform**
  - Direction from Board to engage a technology consultant to provide proposals for reliable technology solutions that enable limited in-person meetings that also comply with open meeting rules.
- **Communications:**
  - **Newsletter Third Quarter:** The District's third quarter newsletter was distributed to residents on July 24th. The newsletter focused on access card renewal, facility closures, event updates, and frequently asked questions.
  - **Barefoot Lakes Community Meeting**: The Community Meeting was held July 21st. The meeting included a presentation from HPEC and Solitude Lake Management.
    - **Developer Updates:** The management team coordinated with Brookfield Residential, the developer of Barefoot Lakes, to present updates regarding the community's planning and development status at each quarterly Community Meeting.
    - **Native Landscape Management:** The native landscape experts, High Plains Environmental (HPEC), presented an update to the community.
    - **Lake Management:** The water quality and lake management experts, Solitude Lake Management, plan to present a Barefoot Lakes Water Quality and Fishery Management Plan at the July 21st Community Meeting.
  - **Phone and Email Communications:** In order for our team to manage to the structure and budget allocation adopted by the St. Vrain Lakes Metropolitan District Nos. 1-4, all emails and voicemails are checked M/W/F by team members and responded to or elevated for a response from management if necessary.
    - The District has sent 3,224 email communications to 913 people from January 2020 to July 15, 2020. The District has received 2244 emails from 438 people. The average number of emails received per week is 81.38 and 113.21 sent. Enclosed is a communication data report that will be provided from the District's general email inbox moving forward.
    - The District has sent 22 email through the community email listserv (MailChimp) from January 2020 through July 27, 2020 and published or updated 31 news posts. Enclosed is a MailChimp email campaign report that will be provided from the District's MailChimp account moving forward.
    - The District has received and responded to 142 voicemails from January 2020 to July 22, 2020. The District began tracking daily incoming calls that a team member was able to answer at the time of the call effective June 5, 2020, to date receiving 102 calls.
  - **Builder Partners District 101:** The management team hosted a Builder District 101 meeting for all builder partners on January 31, 2020 and July 10, 2020 an additional builder 101 will be scheduled during the 4th quarter. The meetings focus on St. Vrain

Lakes 101 regarding resources to relay accurate information regarding the District's operations, taxes, fees, covenants, design review, and community amenities.

- **Operations & Maintenance Webpage**: The new Operations & Maintenance webpage was launched. This webpage will focus on the O&M 2020 Plan, weekly services schedule, maps, and frequently asked questions related to the roads, trails, parks, and facilities within the community.

- **Resident Committees**:
  - Social: The Social Committee meet on March 11th , April 20th and June 10th to discuss events and the cancellation or modification of planned events due to the coronavirus pandemic Minutes of the Social Committee meetings are enclosed below.
  - Finance: The Finance Committee orientation session occurred January 21, 2020. The Finance Committee held its first quarterly meeting with the District's management team on February 10, 2020. District Management continues to work with the Finance Committee to answer questions and provide requested documentation.
  - Modifications: The Modifications Committee orientation session occurred January 21, 2020. The Modification Committee held its first quarterly meeting with the District's management team on February 11, 2020. The Modifications Committee met on July 21, 2020, Minutes of the Modification Committee are enclosed.

- **Covenant Enforcement:** The District's management team has issued a total of 256 Advisory Letters from January 6, 2020 through July 9, 2020. The largest violations noted across the District are regarding property maintenance, and the Design Review application not being submitted and approved prior to installation of rear yards. The District's management team has transitioned to monthly covenant inspections, in accordance with the amended and restated Declaration of Covenants, Conditions and Restrictions for Barefoot Lakes starting January 1, 2020.
  - The District's management team conducted bi-monthly covenant inspections and issued a total of 470 Advisory Letters from January 2019 – December 2019.

- **Design Review Committee Coordination:** The District's management team has received 184 applications from January 1, 2020 through June 30, 2020 for review and approval.
  - The District's management team coordinated design review approvals on a total of 137 applications submitted from January 1, 2019 through December 31, 2019.

  Effective February 1, 2020 the Design Review Committee has delegated the rear yard application review and approval process to the District's Landscape Architect, Colorado Vista Landscape to increase the turnaround time of applications being reviewed and approved. Application are reviewed weekly, and completed application are processed to Colorado Vista Landscape for review and approval on a bi-weekly basis. Applications that request variance approvals are then held and submitted to the Design Review Committee monthly.

- **Update on Collection of Development and Operations Fees:**

  *Development Fees*: As of July 9, 2020, the District has collected Development fees on a total of:

  229 lots in Filing 1 – $675,550
  36 lots in Filing 1.2– $106,200
  140 lots in Filing 2 – $413,000
  17 lots in Filing 2.1 - $ 50,150
  55 lots in Filing 3 – $162,250
  477 lots Total – $1,407,150

  *Operations Fees*: On July 1st, the District's management team billed out third quarter operations fees ($195/quarter) to homeowners. A total of 347 homeowners were billed for third quarter operations fees, totaling $68,997. At the direction of the Board, a postponed collections process was implemented that deferred 3Q O&M Fees originally due July 31, 2020 to September 30, 2020.

*Homeowner Closings*: As of July 9th, 88 closings have been processed in 2020. District ownership records reflect 362 lots are resident owned, and 140 lots are builder owned.

- The District's management team processed 134 closings total in 2019.

**Operation and Maintenance**

- **The Cove – Modified Operations:** Due to restrictions imposed by the State response to the coronavirus pandemic, The Cove was closed from March 17, 2020 – June 15, 2020. The District's management team and the YMCA worked with the Board to monitor Public Health Orders and modify operations to meet the required guidelines.
    - The State launched a Coronavirus Relief Fund (CVRF) to eligible special districts, and St. Vrain Lakes Metropolitan District does qualify to opt-in and potentially submit eligible expenses for reimbursement. The District's management team is currently working with the YMCA to review additional equipment purchased for modified operations to determine eligibility of expenses that could potentially be reimbursed.
    - Modified operations details and past news releases regarding this matter can be found at the link below.

      https://www.svlmd-barefootlakes.com/2020/06/10/facility-openings-covid19-guidelines-updates/

  **Lake Use:** The District's installed new lake use policy signage on February 5th in accordance with the Lake Use Policy adopted at the November 13, 2019 Board Meeting. The crusher fine trails to the five designated fishing locations was completed as well.

  The District's management team is continuing to coordinate with the Town of Firestone and SUP Colorado, the third-party contractor slated to provide paddle board and kayak rentals off the Peninsula Park Pier & Dock. This service is tentatively scheduled to begin late July 2020, pending completion of the Pier & Dock construction by Brookfield Residential.

- **Lakes Operations & Maintenance:** The District's management team has continued to work with High Plains Environmental Center and Solitude Lake Management to manage the rehabilitation of natural habitat and mitigate erosion along the edges of Barefoot Lakes.

- **Aquatic Resource Management:** Solitude Lake Management began the 2020 Lake Management Water Quality and Fishery operations in April. Initial tests continue to show the environment of the Lakes are continuing to improve. At this time Solitude Lake Management has recommended limited recreational use of the Lakes as the cultivation of a well-balanced ecosystems continues.

- **Manicured Landscape Maintenance:**
    - Manicured Landscape: Environmental Designs Inc. has assumed landscape maintenance responsibilities for Filing No. 1 Tracts (manicured landscaping West of Eagle River Road). They have performed annual irrigation start up, as well as spring fertilization, pre-emergent applications to all beds. Annual color was installed the last week of May.

    - SUA Area Construction Activity & Waterside Park Landscaping: Brookfield Residential, the developer of Barefoot Lakes, is in the process of redeveloping the Special Use Area (former Anadarko oil well site) within Filing 1, and construction activities have impacted the district's irrigation mainline which serves Waterside Park and District landscape tracts south of the SUA to Colorado River Drive. While the irrigation system is out of service, the district is hand watering areas that are unable to receive irrigation water. Brookfield Residential has plans to get the irrigation line back into service, anticipated to be early to mid-July, then notify the District so that the irrigation system can be reactivated. Brookfield Residential has also committed to replace all the turf grass areas that are unable to recover once the irrigation system is reactivated as well.

- **Natural Habitat Management:** The District's management team has continued to work with High Plains Environmental Center to manage the rehabilitation of natural habitat around Barefoot Lakes. Effective January 1, 2020 High Plains Environmental Center added management and maintenance of natural areas in the residential tracts of Filing 1. HPEC will be coordinating all operations and maintenance including beauty band mowing, weed control, trash pickup, and seeding as needed.

Tuesday, June 16, 2020 - Wednesday, July 15, 2020

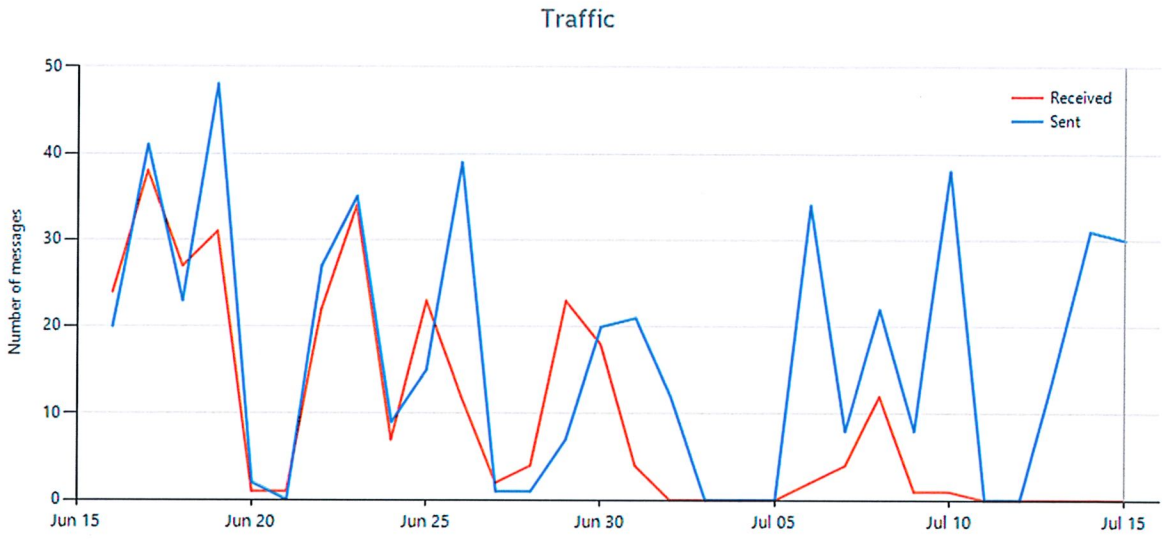
all hours, all week days

507 emails sent to 196 people

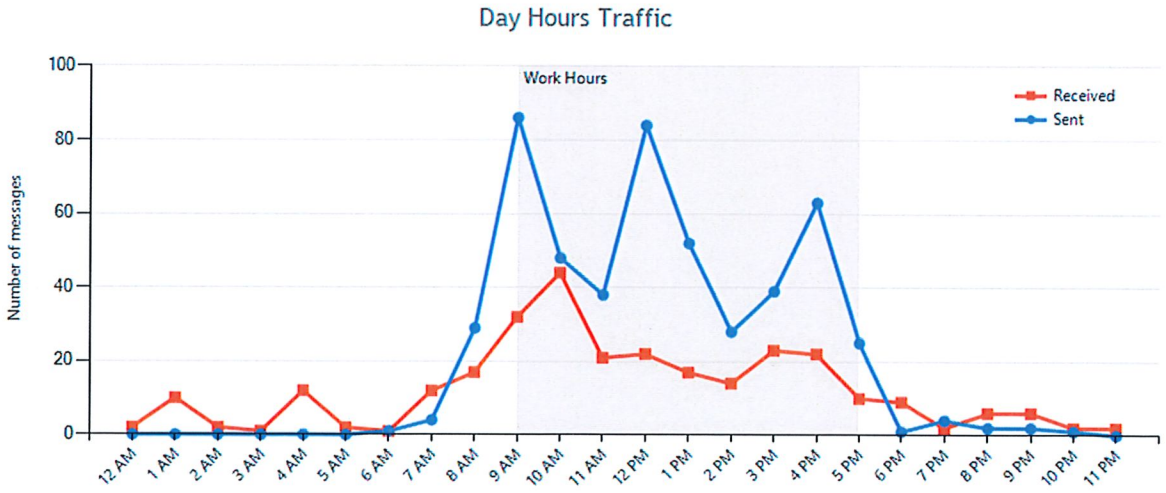
291 emails received from 111 people

12 PM, Friday, June 19, 2020 (20/2)

Wednesday, June 17, 2020 (41/38)

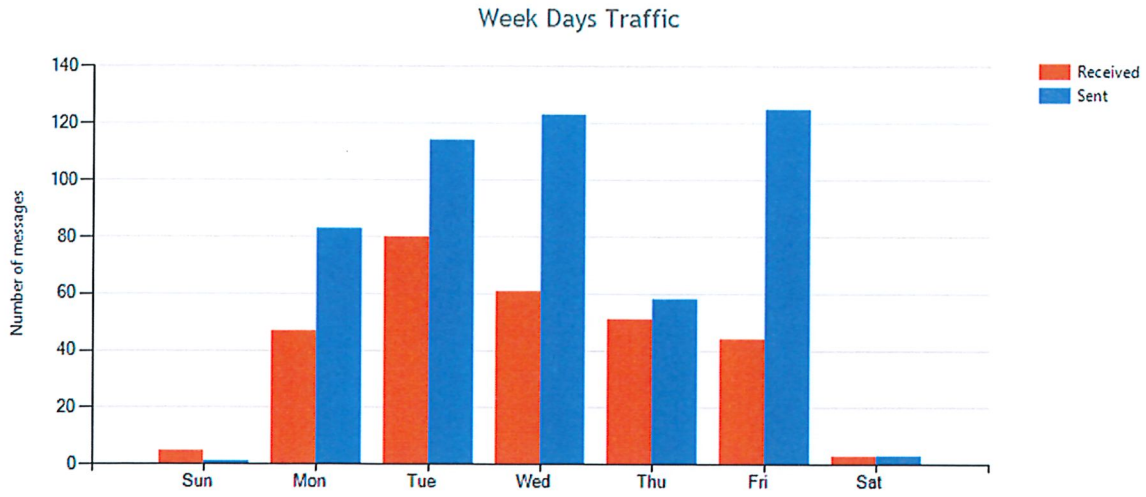



To zoom in click and drag on the chart area. To zoom out click on the button on the lower left corner of the chart area.




Average emails received per day: 9.70

Average emails sent per day: 16.90



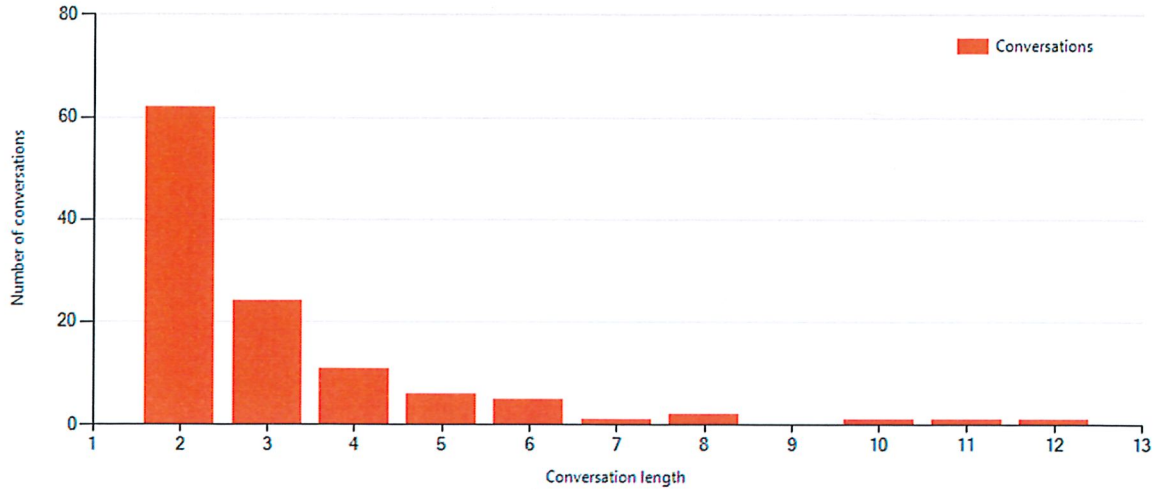

Average emails received per week: 58.20

Average emails sent per week: 101.40

## Top 10 Recipients

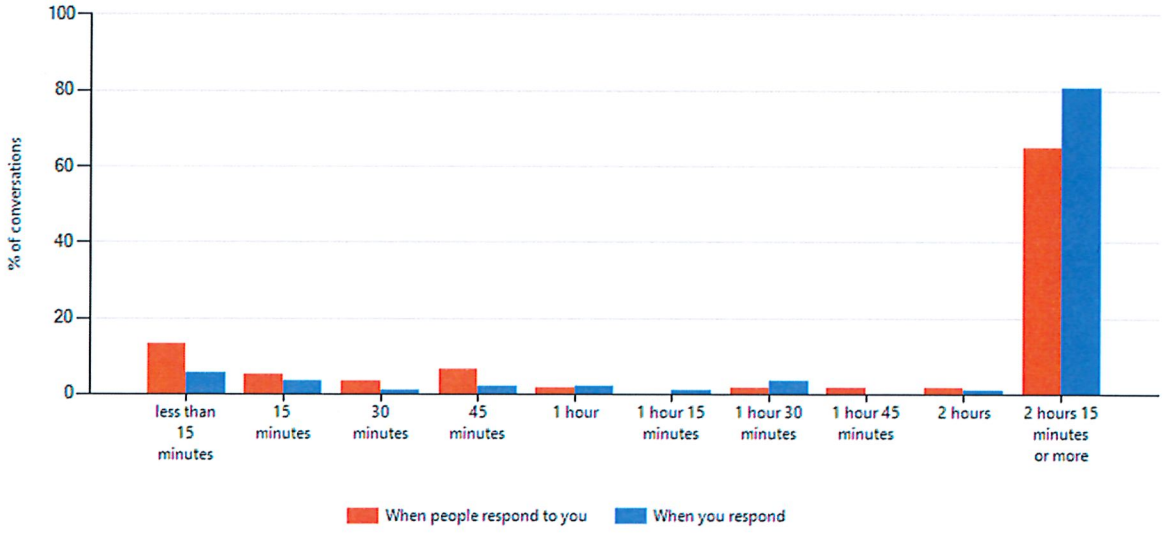
| Received | | Sent | |
|---|---|---|---|
| The Bill.com Team <notificationonly@hq.bill.com> | 30 | St. Vrain Lakes <updates@svlmd-barefootlakes.com> | 52 |
| ColoradoVista Landscape Design <coloradovista@comcast.net> | 21 | ColoradoVista Landscape Design <coloradovista@comcast.net> | 51 |
| Bianca Salazar <bmarieg21@gmail.com> | 12 | Summer Skov <summers@pinnacleconsultinggroupinc.com> | 31 |
| Jeanette Welch <jeanettecwelch@gmail.com> | 12 | Jacquelyn Grossnickle <jacquelyng@pinnacleconsultinggroupinc.com> | 29 |
| Schobinger, Cyndi <cschobin@heritagetco.com> | 10 | Josh McReynolds <joshm@pinnacleconsultinggroupinc.com> | 18 |
| Naomi Wallace <naomiwallace49@gmail.com> | 8 | Chelsey Green <chelseyg@pinnacleconsultinggroupinc.com> | 17 |
| Jaclyn Ramirez <jramirez@coolsys.com> | 8 | Crystal Clemens <crystalc@pinnacleconsultinggroupinc.com> | 14 |
| kalyn gylling <kcolhay@yahoo.com> | 6 | Schobinger, Cyndi <cschobin@heritagetco.com> | 12 |
| Donna Tolar <dltolar62@gmail.com> | 5 | Jeanette Welch <jeanettecwelch@gmail.com> | 11 |
| Summer Skov <summers@pinnacleconsultinggroupinc.com> | 5 | christym@pinnacleconsultinggroupinc.com | 9 |

## Conversation Stats




Average conversation length: 3.12 emails

## Time Before First Response



| Title | Subject | Send Date | Send Weekda | Total Recip | Successful | Soft Boun | Hard Boun | Total Bou | Times Fo | Forwarde | Unique C | Open Rate | Total Ope | Unique Cl | Click Rate | Total Click |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| St. Vrain Lakes Metro District News Letter | Quarterly Newsletter & Meeting Reminders -Â B | 1/10/2020 18:00 | Friday | 363 | 353 | 2 | 8 | 10 | 0 | 0 | 151 | 42.78% | 522 | 80 | 22.66% | 128 |
| Community Meeting Reminder January 21 | Community Reminders and Updates - Barefoot L | 1/17/2020 18:00 | Friday | 373 | 371 | 2 | 0 | 2 | 0 | 0 | 227 | 61.19% | 804 | 52 | 14.02% | 71 |
| February 4, 2020 Regular Board Meeting | Meeting Reminders: Board Meeting & Resident ( | 1/29/2020 16:12 | Wednesday | 375 | 373 | 2 | 0 | 2 | 0 | 0 | 215 | 57.64% | 521 | 33 | 8.85% | 38 |
| The Cove Closed on February 6, 2020 | The Cove Closed February 6, 2020 for Repairs | 2/5/2020 10:24 | Wednesday | 378 | 376 | 2 | 0 | 2 | 0 | 0 | 181 | 48.14% | 277 | 14 | 3.72% | 17 |
| Facility Closures Effective March 13, 2020 | Facility Closures Effective March 13, 2020 at 5:0( | 3/13/2020 15:56 | Friday | 400 | 398 | 1 | 1 | 2 | 0 | 0 | 278 | 69.85% | 515 | 5 | 1.26% | 5 |
| Community Updates:  Electronic Board Me | Community Updates:Â  Electronic Board Meetin( | 3/27/2020 16:02 | Friday | 400 | 398 | 0 | 2 | 2 | 0 | 0 | 271 | 68.09% | 673 | 51 | 12.81% | 71 |
| Barefoot Lakes Newsletter Template | Your YMCA Weekly Check In!Â â˜€ | 4/17/2020 9:23 | Friday | 450 | 439 | 10 | 1 | 11 | 0 | 0 | 140 | 31.89% | 307 | 20 | 4.56% | 25 |
| Barefoot Lakes Weekly Newsletter | Your YMCA Weekly Check In & Updates!Â ðŸ'ª | 4/24/2020 11:06 | Friday | 450 | 448 | 0 | 2 | 2 | 0 | 0 | 157 | 35.04% | 348 | 21 | 4.69% | 40 |
| Barefoot Lakes Weekly Newsletter | Your YMCA Weekly Check In & Updates!Â ðŸ‚ | 5/1/2020 17:01 | Friday | 446 | 446 | 0 | 0 | 0 | 0 | 0 | 121 | 27.13% | 222 | 13 | 2.91% | 15 |
| Barefoot Lakes Weekly Newsletter | Your YMCA Weekly Check In & Updates!Â ðŸŒ· | 5/8/2020 17:35 | Friday | 460 | 460 | 0 | 0 | 0 | 0 | 0 | 182 | 39.57% | 366 | 31 | 6.74% | 49 |
| Barefoot Lakes Weekly Newsletter | Your YMCA Weekly Check In & Updates!Â ðŸŒ„ | 5/14/2020 17:10 | Thursday | 458 | 457 | 1 | 0 | 1 | 0 | 0 | 135 | 29.54% | 268 | 28 | 6.13% | 52 |
| Barefoot Lakes Weekly Newsletter | Your YMCA Weekly Check In & Updates!Â ðŸŒ¼ | 5/22/2020 13:25 | Friday | 471 | 470 | 0 | 1 | 1 | 0 | 0 | 271 | 57.66% | 579 | 46 | 9.79% | 79 |
| Barefoot Lakes Weekly Newsletter | Your Weekly Check In & Updates!Â ðŸ˜„ | 5/29/2020 16:54 | Friday | 481 | 481 | 0 | 0 | 0 | 0 | 0 | 348 | 72.35% | 894 | 44 | 9.15% | 64 |
| Barefoot Lakes Weekly Newsletter | Your Weekly Check In & Updates!Â ðŸ'§ | 6/4/2020 16:32 | Thursday | 479 | 479 | 0 | 0 | 0 | 0 | 0 | 287 | 59.92% | 819 | 36 | 7.52% | 49 |
| Barefoot Lakes Weekly Newsletter | Your Weekly Check In & Updates!Â ðŸ'§ | 6/12/2020 12:44 | Friday | 492 | 491 | 1 | 0 | 1 | 0 | 0 | 270 | 54.99% | 1400 | 122 | 24.85% | 355 |
| June 23, 2020 St. Vrain Lakes Board Meeti | Notice & Public Attendance Procedure for June 2 | 6/19/2020 10:23 | Friday | 511 | 508 | 2 | 1 | 3 | 0 | 0 | 271 | 53.35% | 977 | 61 | 12.01% | 109 |
| Barefoot Lakes Weekly Newsletter | Your Weekly Check In & Updates!Â ðŸ'§ | 6/19/2020 17:13 | Friday | 508 | 506 | 2 | 0 | 2 | 0 | 0 | 220 | 43.48% | 792 | 38 | 7.51% | 103 |
| 2020 First Annual Independence Day Bare | First Annual Independence Day Barefoot Bike Pa | 6/23/2020 13:11 | Tuesday | 508 | 507 | 1 | 0 | 1 | 0 | 0 | 298 | 58.78% | 834 | 46 | 9.07% | 90 |
| Barefoot Lakes Weekly Newsletter | Your Weekly Check In & Updates!Â ðŸ'§ | 6/28/2020 13:04 | Sunday | 521 | 519 | 1 | 1 | 2 | 0 | 0 | 236 | 45.47% | 1031 | 95 | 18.30% | 375 |
| St. Vrain Lakes Community Meeting - July 2 | Community Meeting - July 21, 2020 | 7/7/2020 12:57 | Tuesday | 528 | 526 | 1 | 1 | 2 | 0 | 0 | 287 | 54.56% | 762 | 15 | 2.85% | 25 |
| Barefoot Lakes Weekly Newsletter -DRAFT | Your Weekly Check In & Updates!Â â˜€ | 7/10/2020 16:30 | Friday | 532 | 531 | 1 | 0 | 1 | 0 | 0 | 224 | 42.18% | 976 | 96 | 18.08% | 262 |
| Barefoot Lakes Weekly Newsletter | Your Weekly Check In & Updates!Â â˜€ | 7/18/2020 14:56 | Saturday | 547 | 545 | 0 | 2 | 2 | 0 | 0 | 234 | 42.94% | 776 | 67 | 12.29% | 140 |
| 4th Annual Barefoot Lakes 5k and 10k | 4th Annual Barefoot Lakes 5k and 10k | 7/21/2020 9:54 | Tuesday | 547 | 546 | 0 | 1 | 1 | 0 | 0 | 296 | 54.21% | 782 | 35 | 6.41% | 58 |
| Barefoot Lakes Weekly Newsletter week o | Your Weekly Check In & Updates!Â â˜€ | 7/24/2020 14:00 | Friday | 556 | 556 | 0 | 0 | 0 | 0 | 0 | 208 | 37.41% | 733 | 55 | 9.89% | 107 |
| St. Vrain Lakes Metropolitan District News | Barefoot Lakes Pier and Dock Grand Opening | 7/27/2020 16:07 | Monday | 556 | 556 | 0 | 0 | 0 | 0 | 0 | 319 | 57.37% | 863 | 70 | 12.59% | 151 |

**Barefoot Lakes**

**Social Committee Meeting**

*Wednesday, March 11th, 2020*
*5:00pm*
*The Cove*

**Committee Report**

**Purpose:** *Assist in organizing social events within the Barefoot Lakes Community to include scheduling and management of social activities, and to foster a greater sense of community by enabling homeowner involvement within the community.*

**Members in Attendance:**
Jamie Holloway, Chair
Richard Romito, Co-Chair
Annie Walker, Member
Chris Udovich, Member
Mary Lu, Member

**Not in Attendance**
Lynne Jarett
Stacy Brown

**YMCA**
Lindsey Ruff, Program Coordinator

**Brookfield**
Paul Cardenas, Lifestyle Manager

**Call to Order**
The meeting was called to order at 5:10pm

**Introductions**
(5) five members present. Jamie Holloway is stepping down from her role as Chair for personal reasons. Richard Romito will Chair, and Annie Walker volunteered to take the role of Co-Chair.

**Old Business**

**Movie Night**
- Food and beverages have been purchases for the movie night on Friday, March 20th, 2020.
- A DVD player is needed to present the movie, "Jumanji: The Next Level. Program Coordinator is working to facilitate this equipment need.

**Easter**
- The Easter event will be held Saturday, May 11th, 2020 from 10:00am – 12:00pm
- Due to Covid-19 concerns, no food will be provided at the Easter event
- 2,000 eggs were purchased, 1,000 filled with candy and 1,000 filled with toys for the Easter Egg hunt at The Cove and have arrived.
- Donuts will not be purchased.

- (4) Fruit trays will not be ordered.
- Coffee, Tea, Hot chocolate and Cappuccino will be provided in-house per machine.
- Homeowner David Mitchell volunteered to be the Easter Bunny for the event and the costume was purchased.
- Families can take photos with the Easter Bunny and hunt for Easter eggs.
- Face painting will not be available – (Covid-19 concerns).

**Pool Grand Opening**

- Discussion of building supplies purchases of recreational equipment were approved to include; (2) two customized portable corn hole boards, (2) two giant Jenga sets and (2) two ladder ball sets and (2) two Bocce ball sets and (1) Game Console Bundle.
- DJ services will be solicited by Brookfield
- Catering service will be BBQ trucks with meals provided.
- (1) Pickle ball court will be designated as a game station for lawn games and activities.
- Committee requests Brookfield to facilitate marketing giveaways to include: Logo towels, USB fans, logo mini beach balls, sunscreen
- Grand Opening events are from 10:00am – 4:00pm

**New Business**

- Annie Walker volunteered to work with the Program Coordinator to arrange pop-up event parties and smaller gatherings.
- Fourth of July Independence Bike Parade was discussed to include decorations provided at The Cove per the social committee budget.
- Residents to decorate prior to the parade at The Cove for bikes, strollers, wagons etc.
- Parade route will be created throughout the built-out area of development.
- Oktoberfest/Casino Night/Adults Night Out to be planned for October 12th, 2020
- Trunk or Treat date not yet set.
- The group is in the beginning stages of planning out the Fall and Winter events for 2020.

**Adjourn**

The meeting adjourned at 7:00pm

***Next meeting will be on Thursday, April 2nd, 2020 at 5:00 pm at The Cove***

**Barefoot Lakes**

**Social Committee Meeting**

*Wednesday, June 6th, 2020*
*5:00pm*
*The Cove Patio*

**Committee Report**

**Purpose:** *Assist in organizing social events within the Barefoot Lakes Community to include scheduling and management of social activities, and to foster a greater sense of community by enabling homeowner involvement within the community.*

**Members in Attendance:**
Richard Romito, Chair
Annie Walker, Co-Chair
Chris Udovich, Member
Mary Lu, Member

**YMCA**
Lindsey Ruff, Program Coordinator

**Brookfield**
Paul Cardenas, Lifestyle Manager

**Not in Attendance**
Lynne Jarett
Stacy Brown
Jamie Holloway

**Call to Order**
The meeting was called to order at 6:09pm

**Member Comments**
Discussion of current health crisis and cancelation of upcoming planned events pending new information as released by federal, state and local government recommendations. The committee will adjust schedules in the event current guidelines are updated to reflect safe gatherings.

**Old Business**
First annual Independence Day Barefoot Bike Parade planning. Mary volunteered to create a 1-mile map for the parade route. Chris and Mary will purchase red, white and blue decorations for bikes, trikes, strollers, wagons etc. to be picked up at The Cove by July 3rd, 2020. The parade will begin on July 4th, 2020 at 10:00am.

**New Business**
The group discussed the cancellation of planned events such as the pool grand opening party and voted to contribute give ways and prizes with the excess budget due to the pandemic. Approved gift cards and other prizes.

The committee will monitor updated information regarding Covid-19 and make decisions on how to proceed with events, if any, moving forward based on information from the State and CDC.
Christmas horse drawn sleigh rides for residents may still be an option if the Christmas party cannot be held as planned.

**Adjourn**
The meeting adjourned at 6:41pm

*Next meeting will be Wednesday, June 24th, 2020 at 5:00 pm at The Cove Patio*

**Barefoot Lakes**

**Social Committee Report**
*Friday, April 10th, 2020*
*Via Email*

**Committee Report**

**Purpose:** *Assist in organizing social events within the Barefoot Lakes Community to include scheduling and management of social activities, and to foster a greater sense of community by enabling homeowner involvement within the community.*

**Members:**
Richard Romito, Chair
Jamie Holloway, Co-Chair
Annie Walker, Member
Chris Udovich, Member
Mary Lu, Member
Lynne Jarett
Stacy Brown

**YMCA**
Lindsey Ruff, Program Coordinator

**Correspondence**
The Social Committee is on hold at this time in planning future events until more information is received regarding holding public gatherings safely. The Committee will reconvene planning under new protocols and adjust the event schedule accordingly.

**Movie Night - Cancelled**

- Food and beverages have been purchased for the movie night on Friday, March 20th, 2020.
- A DVD player is needed to present the movie, "Jumanji: The Next Level. Program Coordinator is working to facilitate this equipment need.
- Program Coordinator purchased game station for multiple capabilities, to include DVD/Blu-ray/group gaming capabilities.

**Easter – Cancelled (Modified to Drive-thru)**

- 2,000 eggs were purchased, 1,000 filled with candy and 1,000 filled with toys for the Easter Egg hunt at The Cove and have arrived. The eggs will be tossed into the pool upon opening for a make-up Easter egg hunt for all.
- Staff member Kylie Clarkson volunteered to be the Barefoot Drive-by Easter Bunny and created mapping to drive through the community and wave to residents via decorated vehicle.
- Families sent in their bunny photos from the event.

**Pool Grand Opening - Pending**

- Brookfield provided promotional and vendor options for the Grand Opening event per Paul Cardenas. The Committee was unwilling to move forward with further planning at this time. Yard games were purchased 4-23-2020 for check-out.

***Next meeting will be TBD pending new Covid-19 protocol***

ST Vrain Lakes Modifications Committee

Meeting Date: Tuesday 7/21/2020

Attendees:

1. Doug Campbell
2. Judy Orbanosky
3. Peter
4. Michelle Bussee
5. Robby Orbanosky

Items Discussed:

Dog stations

Mailbox coverings

Additional trash cans along the paths

Recommendations to the Board:

The modifications committee recommends the purchase and placement of additional dog stations along trails and walkways within filing 1.

The modifications committee requests the board/capital improvement to allow Pennacle to research the cost of adding mailbox covers and lighting for all mailbox kiosks for the 2020/2021 and 2021/2022 years.